



**DRAFT MINUTES
ASHRAE ASSOCIATE SOCIETY ALLIANCE
CHICAGO, ILLINOIS
JANUARY 26, 2015**

I. Call to Order

The 2015 Winter Meeting of the ASHRAE Associate Society Alliance (AASA) was called to order at 4:15 p.m. by Chair, Thomas Watson, in Water Tower of the Palmer House Hilton Hotel. Introductions were made later and those in attendance are listed in **Attachment C**.

II. Recently Approved

- Danish Refrigeration Association & Philippine Green Building Initiative were welcomed by Tom Watson as new members of AASA
- GARCAE was approved by the Executive Committee and Board of Directors in Chicago

III. Society Announcements and Presentations

- UNEP – Ayman Eltalouny, Shamila Nair-Bedouella, & Walid Chakroun
Information given about two-year work plan. Volunteers from AASA to support the UNEP-ASHRAE initiative are Dimitris Charalambopoulos (Greece), Cesar Luis Lim (Philippines), Farooq Mehboob (Pakistan), V. Krishnan (India), and Mahmoud Fouad (Egypt).
- ASHRAE Society President Thomas Phoenix
President Phoenix was excited to announce the new Memorandum of Understanding (MOU) with UNEP and to be a part of UNEP’s work plan
- ASHRAE Strategic Planning Committee – Hugh Crowther, Chair
 - Strategic issues
 - (1) New strategic plan
 - (2) Improve the experience of global members
- CTTC Webcast - Nathan Hart
“New Tomorrows for Today’s Buildings: Existing Building Commissioning”
April 23, 2015 1:00 – 4:00 pm – more info on website
- AASA Forum – “AASA: A Dream Come True?”
Mr. Lisboa reported that the conclusion is to have strategic objectives and strategy to implement; using two or three major goals such as energy efficiency, IAQ

AI 1 Notes on strategy planning (2 or 3 important items)

IV. Approval of Draft Minutes from Seattle

It was moved by Mr. Charalambopoulos and seconded

- 1) That the minutes for the June 30, 2014 AASA Meeting in Seattle be approved.
MOTION 1 PASSED.
Unanimous voice vote – one abstention



V. Review of Action Items from Seattle

No new action items were added in Seattle

VI. Subcommittee Updates

• **Website Ad Hoc Subcommittee - Mehboob**

Farhan Mehboob accepted appointment as new chair. The Website Ad Hoc Committee is seeking volunteers and ideas to improve website.

• **AASA Program Subcommittee - Rakheja**

Ashish Rakheja

AI 2 Program on country issues/challenges to be reviewed on a continuing basis

AI 3 Formulate a common format for reporting on high performance buildings

• **AASA Projects Subcommittee - Hans Besselink**

TVVL report to be added to AASA website

AI 4 Add zEB report to AASA website

AASA Consultant

Jerry Groff has resigned as AASA Consultant.

AI 5 Plaque of Appreciation for Jerry Groff

VII. Upcoming Events

There were several announcements made of upcoming events for the AASA organizations. Associate Society events are to be submitted to tcatchings@ashrae.org for listing on the website.

AI 6 Add conference data/upcoming events to website

VIII. Chair's Remarks

Mr. Watson recommended that a longer agenda is needed for AASA; RAL planning committee may have to change day to allow AASA more time. Mr. Watson also suggested a Conference outside of North America for AASA.

AI 7 Coordinate RAL and AASA meetings to avoid a clash

AI 8 Provide suggestions on how to handle ex-pats

AI 9 Contact Victor Goldschmidt on nominations for fellow and other awards

IX. Adjournment

Meeting adjourned at 6:00 p.m. by Chair, Tom Watson.