



**DRAFT MINUTES**  
**ASHRAE ASSOCIATE SOCIETY ALLIANCE**  
**LAS VEGAS, NEVADA**  
**30-January-2017**

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**I. Call to Order**

The 2017 Winter meeting of the ASHRAE Associate Society Alliance (AASA) was called to order at 4:30 pm by Chair, Tom Watson, in Florentine III & IV of Caesar's Palace. Introductions were made and those in attendance are listed in Attachment D.

**II. Signing of UNEP ASHRAE Work Plan**

Ayman El-Talouny, Shamila Nair-Bedouelle, & Tim Wentz

**III. Society Announcements and Presentations**

ASHRAE UNEP Coordination – Ayman Eltalouny, Programme Officer

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**IV. Recently Approved AASA by BOD at 2017 Winter Conference**

- Associação Brasileira de Facilities (ABRAFAC)

**V. Approval of Draft Minutes from St. Louis**

It was moved and seconded

- 1) That the minutes from the 2016-06-27 AASA Meeting in St. Louis be approved; minutes were unanimously approved

**VI. Contact List of Organizations (Attachment B)**

**VII. CTTC Webcast**

“Take Control: Using Analytics to Drive Building Performance” – Nathan Hart  
20-April-2017; 1:00 – 4:00 PM EDT

**VIII. Future of AASA – Bjarne Olesen**

- Ad Hoc conducting RAL study to better serve members in Europe

## IX. Subcommittee Updates

- Website – Mehboob (please send any suggestions to Farhan Mehboob)
  - AASA Meeting details added to website
  - Outdated content was removed
  - News tab updated with new conferences
  - Associate Society descriptions updates (18 completed updated questionnaires)
 

AAF	AFCR	DITAR	IRHACE	OEKKV	SITHOK
ABOK	ATECYR	EFRIARC	IRSHRAE	SAREK	STP
ACAIRE	BSE	GARCAE	JSRAE	SHASE	TTMD
- Honors and Awards – Reichert (please send any suggestions to Irene Reichert)
  - Gerald C. Groff received John F. James Award (nominated by AASA)
  - Samir Traboulsi is a member of the ASHRAE Honors & Awards Committee

## X. Review of Action Items from St. Louis

### Mr. Watson reported the status on the following action items:

Action Item #1 – closed

Action Item #2 - ongoing

Action Item #3 to be closed in six months – Italy, Brazil, Colombia, Argentina (GoToWebinar)

Action Item #5 – complete

Action Item #7 – closed

Action Item #10 – complete

Action Item #11 - ongoing

## XI. Presentations by Associate Societies

## XII. Upcoming Events (Attachment D)

## XIII. Other Business

## XIV. Chair’s Remarks

Next AASA meeting will be at the ASHRAE 2017 Annual Conference – Long Beach, California

## XV. Adjournment

Meeting adjourned at 6:05 p.m. by Chair, Tom Watson