**DRAFT MINUTES**

**ASHRAE ASSOCIATE SOCIETY ALLIANCE**

**Chicago, Illinois**

**22-JANUARY-2018**

1. **Call to Order**

The 2018 Winter meeting of the ASHRAE Associate Society Alliance (AASA) was called to order at 4:15 pm by Chair, Tom Watson, in Wabash of the Palmer House Hilton. Introductions were made and those in attendance are on the attached list.

1. **CTTC Webinar**

“Making Energy Efficiency a Reality” – Nathan Hart

19-April-2018; 1:00 – 4:00 PM EDT

1. **GGAC**

GGAC promoting advocacy activities – David Underwood

ASHRAE’s Day on the Hill activities; GGAC-AASA liaison

1. **Approval of Draft Minutes from Long Beach**

It was moved and seconded

1. That the minutes from the 2017-06-26 AASA Meeting in Long Beach, California be approved; minutes were unanimously approved
2. **Reconfiguration of AASA (Bill Bahnfleth)**
3. **Strategic Plan**

New Strategic Plan will be posted on webpage in 2019

1. **Review of Action Items from Long Beach**

Mr. Watson reported the status on the following action items:

Action Item #1 (Long Beach) – complete

Action Item #2 (Long Beach) – complete

Action Item #2 (St. Louis) – complete

Action Item #3 (St. Louis) - complete

1. **Subcommittee Updates**

**Program**

1. Forum – Best Practices for Low Energy Residential Buildings Across the Globe. Moderator: Ashish Rakheja
2. Forum & Seminar – Winter Meeting (Chicago, IL) – Best Practices
3. Developing Economies (Delhi) 6 tracks

**Honors and Awards**

AI 2 Listing of Award Categories – Staff

1. **AASA/ASHRAE Work Group on Professional Certification Exams – Lisboa**
2. **Presentations by Associate Societies**
3. **Approved AASA Member from the 2018 Winter ExCom and BOD Meetings**

* Korean Institute of Architectural Sustainable Environment and Building Systems (KIAEBS)

1. **Chair’s Remarks**

Next AASA meetings:

RHEVA 2018 Annual Meeting – Brussels, Belgium

ASHRAE 2018 Annual Conference – Houston, Texas

1. **Adjournment**

Meeting adjourned at 5:55 p.m. by Chair, Tom Watson